**Billinge Chapel End Parish Council**

The Public Hall, 216 Main Street, Billinge, WN5 7PE

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**Minutes of the Billinge Chapel End Parish Council full council meeting**

**on Monday 14th April 2025 at 7.30pm**

**at The Public Hall, 216 Main Street, Billinge, WN5 7PE.**

**Present:** Cllr B Bates, Cllr B Bradbury, Cllr F Gill, Cllr M Webster.

Gill Flynn – Clerk

**44/25 Apologies.**

Cllr F Gill (Chair), Cllr J Barnes (Vice Chair).

Absence without apology Cllr C Betts.

**45/25 Declarations of interest and dispensations.**

None.

**46/25 To approve the minutes of the meeting held on 17th March 2025.**

It was resolved that the minutes be approved and signed by Cllr Gill after the following addition to minute reference 37/25 - the parish council resolved that until the Public Hall has material changes, a fire risk assessment is not needed at this time and the 2023 assessment will suffice.

**47/25 Public participation.**

None.

**48/25 To consider received planning applications and reports.**

P/2025/0239/FUL Proposal: Change of use from dwellinghouse (C3) to children's home (C2) for care of up to 2no children. For: Full Planning Application Location: 105 Hillside Close, Billinge St Helens.

The parish council object to the application. The the lack of parking spaces for the facility (2 spaces with 6 full time staff, agencies and deliveries attending the property) The lack of parking and multiple vehicles will have a detrimental effect on the resident’s parking on Hillside Close.

**49/25 To consider the request from the Billinge Resident’s Association for the parish council to hire toilets for the VE celebrations, borrow the Public Hall chairs and to purchase a dry powder extinguisher.**

It was resolved that the parish council order and pay for the toilets, give permission for the chairs to be borrowed for the event and will purchase a fire extinguisher.

**50/25 Finance.**

**Expenditure**

|  |  |  |  |
| --- | --- | --- | --- |
| St Helen’s Borough Council. | Commercial waste | £486.72 | BACS |
| BT | Phone charges | £20.96 | DD |
| Toilets on the go | VE day toilet hire | £291.60 | BACS |
| PWLB | Loan | £2013.08 | BACS |

**Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| St Helen’s Borough Council | Precept #1 | £28,778.86 | BACS |

It was resolved that the payments be made.

**51/25 To consider the update and quotes for the Public Hall reading room.**

It was resolved that from the three quotes received, in-line with financial regulations, the parish council will proceed with the build of the reading room at a cost of £31,000. Planning permission must be granted as the Public Hall does to not have permissible development.

A budget of up to £1,000 for the planning application to be submitted was approved.

**52/25 To consider the update of the website and email accounts.**

The new website is currently under construction. It was resolved that 7 new email accounts are created at a cost of £2.20 per councillor per month.

**53/25 To consider the parish council’s social media accounts.**

This item was deferred until a new clerk is in position.

**54/25 To To consider the reports from the parish council representatives on committees, working groups and outside bodies.**

***Resident’s Association update***

The parish council was informed that the fire risk assessment policy 2009 states that an annual assessment should be completed. It was resolved that the policy will be reviewed / rewritten in May 2025 and until the reading room is built, there will be no need for a fire risk assessment to be completed. (3 in favour : 1 against).

The plant sale made £630, there is a craft fayre on Monday at St Mary’s with 22 stalls, VE Day Party in the Park on the 11th May and VJ afternoon tea event at St Mary’s on the 17th August. There is no Resident’s Association meeting in May.

**55/25 To consider the arrangements for the Annual Parish Meeting.**

The meeting will be held on Monday 19th May at 7pm before the annual parish council meeting at 7.30pm.

**56/25 Report and correspondence (information only).**

Clerk’s resignation – noted.

Cllr Steve Gardner resignation – a note of thanks will be sent to Cllr Gardner.

**57/25 Date and time of the next meetings.**

Annual Parish Meeting Monday 19th May 2025 at 7pm.

Annual Parish Council Meeting Monday 19th May 2025 at 7.30pm.

Monday 16th June 2025 at 7.30pm.

Monday 21st July 2025 at 7.30pm.

Monday 15th September at 7.30pm.

Monday 20th October at 7.30pm.

Monday 17th November at 7.30pm.

Monday 15th December at 7.30pm.

Meeting closed at 8.40pm.